



## 2012 AGENCY HOLIDAY SCHEDULE

(Credentialed Teachers receive holidays as identified on the School Calendar.)

| Holiday  | Day Observed   |  |
|--|--|--|
| New Year's Day                                   | <b>Sunday, January 1<sup>st</sup></b><br><i>(Observed Monday, January 2<sup>d</sup> for Exempt &amp; Non-Direct Care Staff)</i>                |  |
| Memorial Day                                     | <b>Monday, May 28<sup>th</sup></b>   |  |
| Independence Day                                 | <b>Wednesday, July 4<sup>th</sup></b>  |  |
| Labor Day  | <b>Monday, September 3<sup>rd</sup></b>  |  |
| Thanksgiving                                     | <b>Thursday, November 22<sup>nd</sup></b>  |  |
| Day after  | <b>Friday, November 23<sup>rd</sup></b>  |  |
| Christmas  | <b>Tuesday, December 25<sup>th</sup></b>   |  |
| <b>Floating Holiday*</b><br><br><b>(8 hours)</b> | <b>Any Day in the Month of:</b><br><br><b>(1) Employee's Birthdays</b><br><b>or</b><br><b>(2) Employee's NH Anniversary</b><br><b>OR . . .</b> | A Float Day may be used in the month of one of the holidays identified below:<br><br><p style="text-align: center;"> <i><b>Martin Luther King Day (Jan)</b></i><br/> <i><b>President's Day (Feb)</b></i><br/> <i><b>Easter (April)</b></i><br/> <i><b>Columbus Day (Oct)</b></i><br/> <i><b>Veterans Day (Nov)</b></i> </p> Direct Care staff may elect other days*. |

Administration, Support Services and the School are closed, on days observed, as indicated above. All residential non-exempt "regular" staff scheduled to provide services to youth, receive the holiday benefit only when scheduled to work any shift on the holiday (receiving DT), with the exception of the Floating Holiday benefit as defined below.

**\*Floating Holiday benefit** - All FT/PT employees\* (hired prior to October of the year referenced above), may schedule a holiday any day of the month in which their birthday, their New Haven Anniversary or another designated non-paid holiday occurs, as indicated above, during the current calendar year. Direct Care staff not receiving the full holiday benefit during a paid holiday listed above, may also elect to schedule the Floating benefit on one of the seven holidays (in lieu of the listing provided in the Floating Holiday categories). Teachers, however, are not eligible for a 'floating' holiday benefit based on their unique holiday schedule. Note: *This is not an accrued benefit and cannot be bought out or paid out at termination. Floating Holidays are calculated at a rate of 8 hours (eligible part time employees may receive a prorated benefit).*

