



Job Description

Therapeutic Behavioral Services (TBS) Coach

Exempt (Y/N): No
Reports to: TBS Supervisor

Duties and Responsibilities

Under the direction of the TBS Supervisor and using discretion and independent judgment, is responsible for delivering therapeutic intervention services to youth and their families in conjunction with an approved treatment plan and in confidentially documenting, reporting agency records and charts regarding such services according as follows:

1. In conjunction with and in supports of the Mission, Values and Vision of New Haven Youth and Family Services, Inc. and the facility and the underlying contract for behavioral services.
2. By participation in the Initial treatment meeting to formulate the Treatment Plan for the identified target goals.
3. With timely and thorough documentation of the daily observation of the client on the Daily Progress Note.
4. By coaching the client to utilize his interventions as recommended in the Treatment Plan.
5. By Participation in the weekly telephone conference calls
6. By attending and participating in all agency trainings and meetings (as assigned).
7. By adhering to all TBS regulations and guidelines and the New Haven policies and procedures.
8. By maintenance of professional and positive relations with the team members, clients, parents, placing agency workers and other outside agencies.
9. By responding to and completing all other duties as assigned by the Clinical Director, TBS Manager, and/or TBS Supervisor.

Qualifications

B.A. degree/ M.A. in the related field is required and one year experience with children with serious emotional or behavioral problems is preferred.

Skills:

1. Must be able to interact well and provide limited direction to others, understands, communicates, and follow rules and directions from supervisor.
2. Must be able to accept constructive criticism and to contribute professionally in an environment free of harassment and without unlawful discrimination.
3. Must be able to work under stress and work without causing danger or disruption to others.
4. Must be able to maintain satisfactory attendance and be punctual.
5. Must be highly effective in working objectively with a diverse group of people and must demonstrate communication, organizational, administrative and office managerial skills.
6. Must be a team player willing to accept and promote organizational goals and function with minimal supervision.
7. Requires the ability to work independently. Requires good driving record and willingness to handle flexible hours and changing assignments.
8. Computer skills required for both clinical and clerical programs.

Lines of Supervision

Reports directly to TBS Supervisor and indirectly overseen by the TBS Manager, and/or the Clinical Director.

Position Type:

Temporary, non-benefited.

(Hours/assignment length varies depending on client, employee then reassigned to a new case, as available).

Languages Skills:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write effective case notes. Ability to effectively present information in one-on-one and small group situations to clients, family members, supervisors, and New Haven team members.

Reasoning Ability:

Ability to make decisions based on education preparation and clinical experience, which reflect consistency with Agency philosophy, policies and procedures, ethical and professional standards and requirements.

VI. Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. An extensive amount of travel is required for this position.

Below are minimal knowledge/physical requirements of this position.

Knowledge	Occasionally	Frequently	Constantly
Reading, Speaking, Writing English			X
Communications Skills			X
Computers		X	
Physical			
Walking		X	
Bending	X		
Standing		X	
Sitting		X	
Driving		X	
Lifting up to 50 lbs. with or without assistance	X		
Stretching/Reaching	X		
Distinguish smell/temperature		X	
Hearing/Seeing			X
Exposure to bloodborne pathogens and infectious disease	X		
Exposure to hazardous material	X		
Climbing	X		
Hand/finger dexterity		X	
Stooping (bend at waist)	X		
Sensory Activities			
Talking in person		X	
Talking on the telephone		X	
Hearing in person		X	
Hearing on the telephone		X	
Vision for close work		X	
Other (specify):			